



## IRS Form 990 Basics: What Every Booster Club Needs to Know

### Resources and Links

#### **Where to file the 990N (e-Postcard) tax return:**

<https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard>

#### **Where to find the list of 990EZ and 990 full e-filers:**

<https://www.irs.gov/e-file-providers/tax-year-2019-exempt-organizations-modernized-e-file-mef-providers>

#### **Items needed on 990N:**

- Organization's EIN
- Fiscal year (e.g., July 1, 2019 – June 30, 2020)
- Name of organization
- Organization's mailing address
- Name and address of a principal officer
- Website address (optional)
- Answer: Has your organization terminated or gone out of business?
- Answer: Are your gross receipts still normally \$50,000 or less?

## **PBUSA DIY Guides:**

### **Guide for Filling Out IRS Form 990 –**

<https://parentbooster.org/resources/guide-for-filling-out-irs-form-990>

### **Getting Your Books and Records Organized So You Are Ready to Fill Out IRS Form 990EZ or Form 990 –**

<https://parentbooster.org/resources/getting-your-records-organized-for-form-990>

## **PBUSA 990 filing service:**

- **We File for You** – Our 990N and 990EZ wizards help you submit your information so we can file your taxes. Already a member? Access our wizards through your myRENOSI dashboard.
- **We Keep Track for You** – We send reminders when it's time to file!
- **990 Pricing** – 990N included with membership; 990EZ - \$350 discounted service fee; Full 990 - \$875 + service fee